

RESIDENTIAL DEMOLITION PERMIT CHECKLIST

Demolition requirements for owners or contractors to obtain Demolition Permit:

1. **Asbestos:** Asbestos inspection and abatement, where applicable.
2. **Utilities:** Identify the location and type of all on-site utilities such as;
 - a. Gas
 - b. Electric
 - c. Water Service Lateral
 - d. Public Sewer Lateral
 - o Arrange all disconnections according to the utility providers' requirements.
3. **Fencing:** Demolition site must be properly secured which may require fencing.
4. **Sewer:** Sewer must be capped at or near the property line as approved.
 - o Sewer Cap: Sewer must be capped with an approval pipe cap. Plugging the line with concrete will not be accepted
5. **Septic Systems:**
 - a. Option A: Locate and protect the system.
 - b. Option B: Tanks must be pumped and removed with all associated piping or abandon tanks in place with holes punched in tank bottom and filled with clean fill.
6. **Walls:** Remove foundation walls to a minimum of 24" below grade or remove completely.
7. **Combustible Materials:** Remove all combustible demolition material from property.
8. **Floor:** Basement floor to be adequately broken and/or removed to prevent collection of water.
9. **Fill:** Fill basement with approved clean fill to a level not exceeding 24" below grade; must be dirt filled, graded, seeded for grass, and acceptable measures taken to prevent erosion.
10. **Misc. Items:** Remove any accessory structures, poles, posts, fences, signs and also any and all trash and debris.
11. **Disposal:** All demolition material must be hauled to an approved landfill.
12. **Restoration of Public Property:** Streets, sidewalks, alleys and other public property disturbed in the course of the work shall be restored to the condition of the property prior to the commencement of the work in a manner satisfactory as required by the Municipality.

I the undersigned do certify that all of the applicable above items have been completed.

Demo Permit Number: _____ Submittal Date: _____

Property Address: _____

Permit Holder Name: _____ Signature: _____