

Borough of Susquehanna Depot
Minutes October 19, 2016

Present: Susan Crawford, John Hendrickson, Barbara Larsen, Roy Williams,

Absent: Joseph Varsik, Dana Rockwell, Deborah Zayas

Also Present: Margaret Biegert,

MOTION: By Barbara Larsen seconded by Sue Crawford to approved the agenda. All present voted yes. Motion carried.

MOTION: By Barbara Larsen seconded by John Hendrickson to accept the low bid of \$29,149 from EBI LLC for the East Street Wall Project. All present voted yes. Motion carried.

Roy Williams opened the meeting at 5:00 PM. The secretary explained that after the East Street Wall Project bid opening of October 12, 2016, she checked with the borough's association and solicitor to see if a bid could be accepted and a certified check or bid bond for 10% of the project be requested at a later date if it was not included in the bid package as required in the bid forms. She was told it could not and that council had the option of rebidding the project. While typing the meeting minutes, she had opened the bid documents to verify the bid amounts and found that the lowest bidder had included a bid bond. She apologized for not going over the bid packages with Deborah Zayas during the bid opening, who had acknowledged the certified check but may not have recognized a bid bond. Roy Williams re-read the following bid results of: EBI LLC \$29,140.00, Bruce Woodmansee and Son's Construction \$34,700, Ken Rauch Excavating \$44,210.00. John Hendrickson asked about a completion date. He was told November 15, 2016. Council members approved the bid from EBI ILL.

The secretary advised that there was miscommunication between the tree contractor and DPW in regards to the tree removal. The contractor had taken down the two additional trees that Penelec failed to remove, as it was part of his first quote. After the error was discovered, the contractor quoted an additional \$2,000 to take the final two hazard trees (part of second quote) while he still had his equipment in town. Joe Varsik approved the additional cutting in order to eliminate the hazardous situation and the cost increase associated with waiting for a scheduled meeting.

Meeting adjourned at 5:13 PM